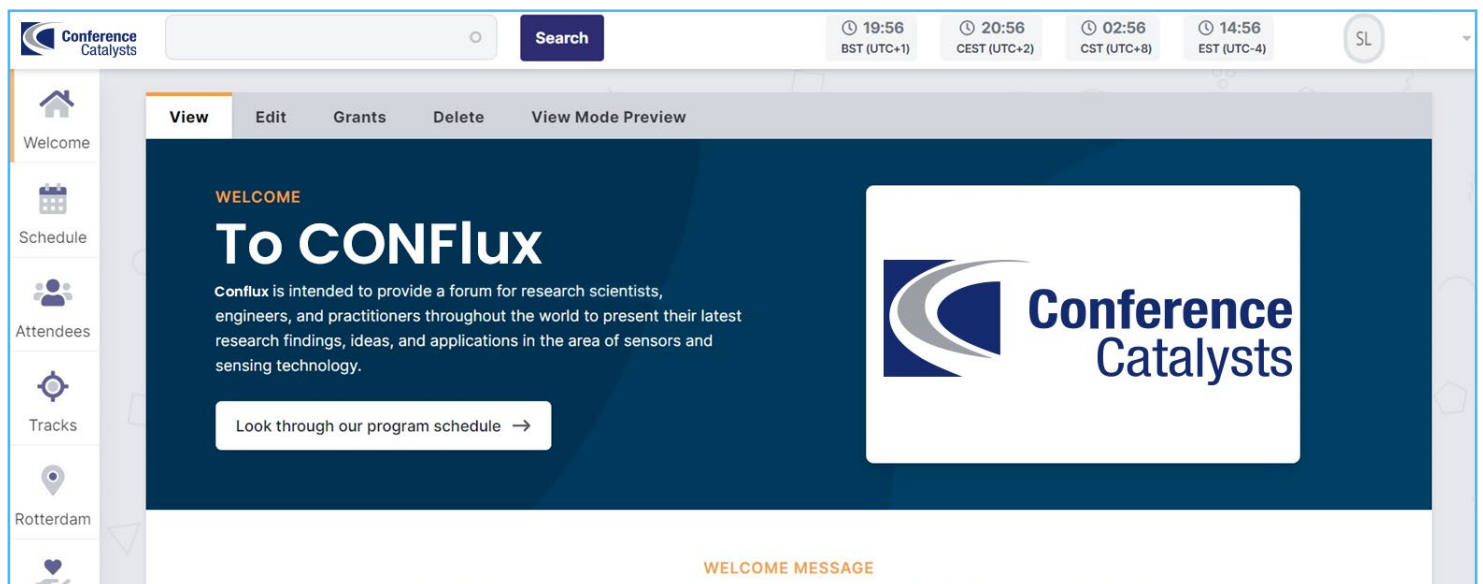CONFERENCE CATALYSTS

CONFLUX

PLATFORM

Conference
Catalysts
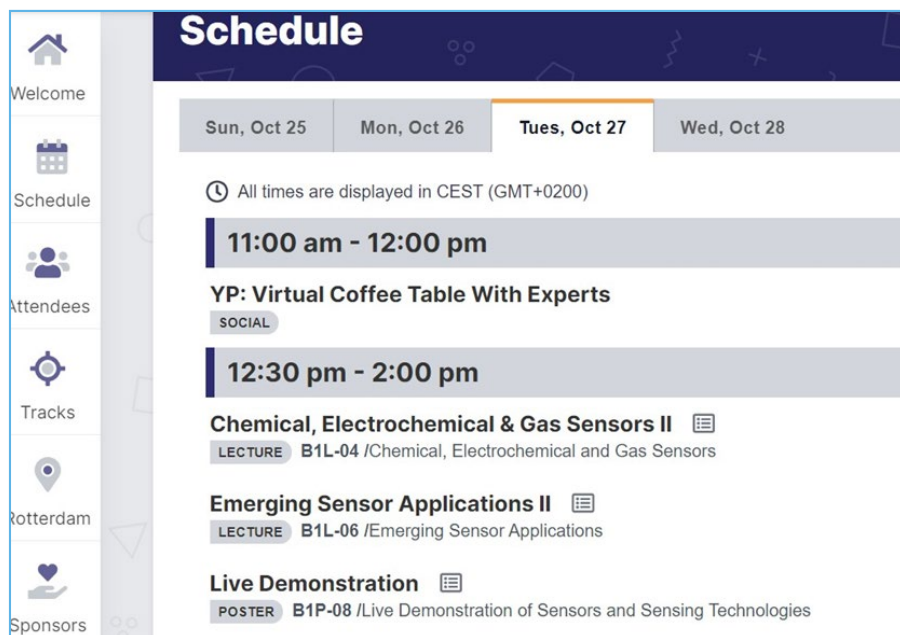
NAVIGATING THE PLATFORM

After you change your password, navigate to the Welcome page which includes a message from the chairs, highlighted sessions, conference patrons, and other conference highlights.

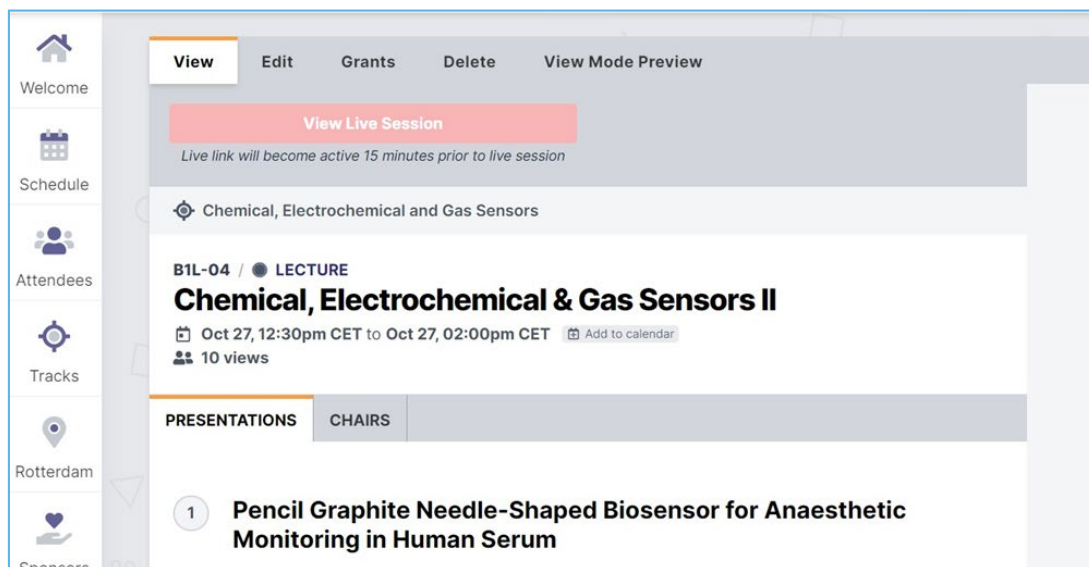On the left-hand side, you will see the main navigation menu.

NAVIGATING THE PLATFORM

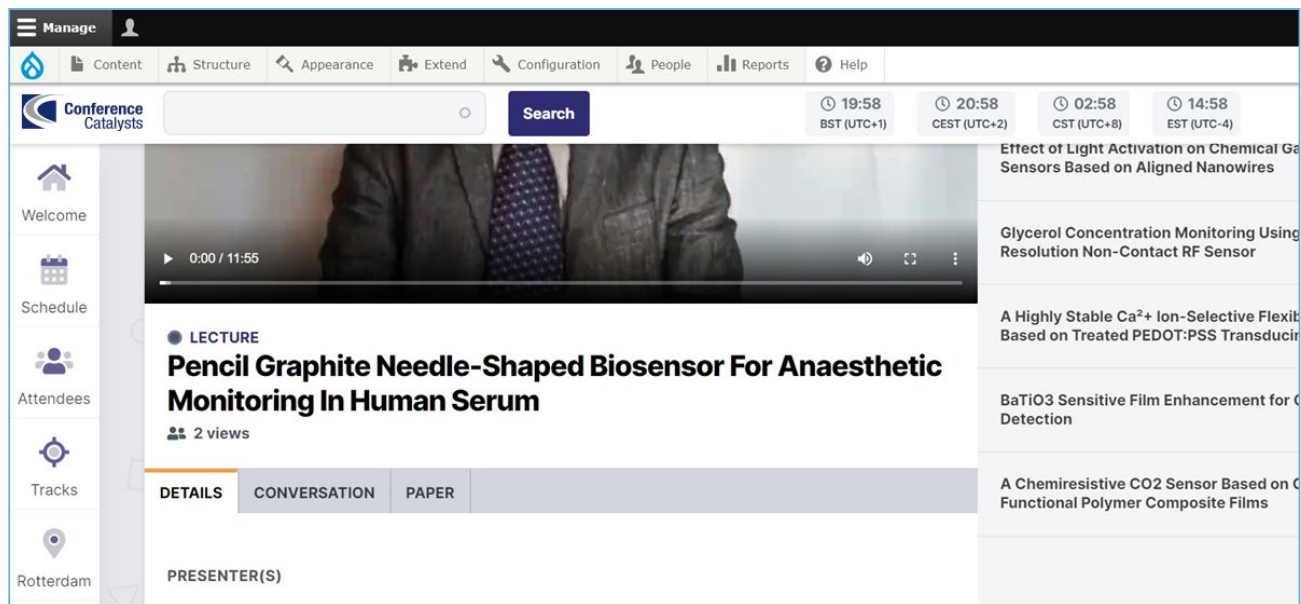Use the Schedule tool to view the full program by day.

Click on the sessions that you are interested in to either access the LIVE link (at the time of the session), or watch the content ON DEMAND.

Use the 'View Live Session' button to go directly to the live Zoom session. You can see the order of presentations and the Session Chairs listed on this page. Session Chairs are listed under 'Chairs' tab.
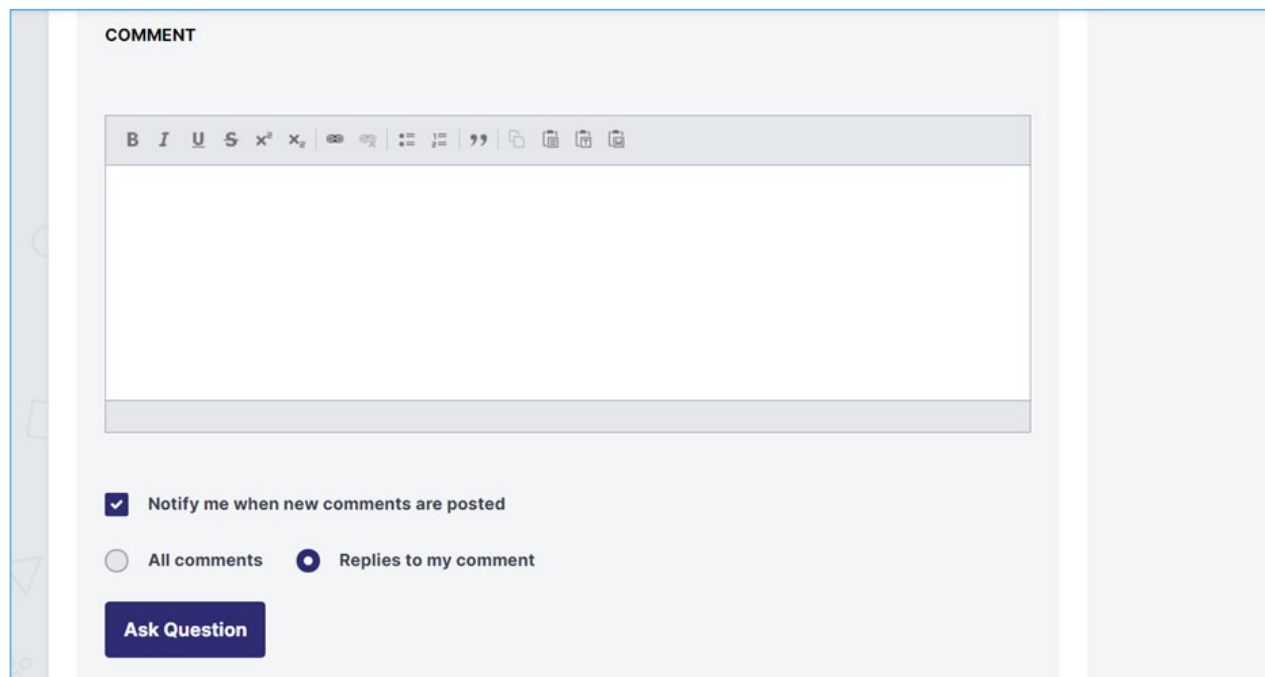
When you click on a presentation, you will see the pre-recorded video & presenter information. The paper & slides (if provided by the presenter) will be under the 'Paper' and 'Slide' tabs, respectively.

Use the 'Conversation' tab to ask a question asynchronously to the presenter. You will also have this opportunity during the live Zoom sessions.
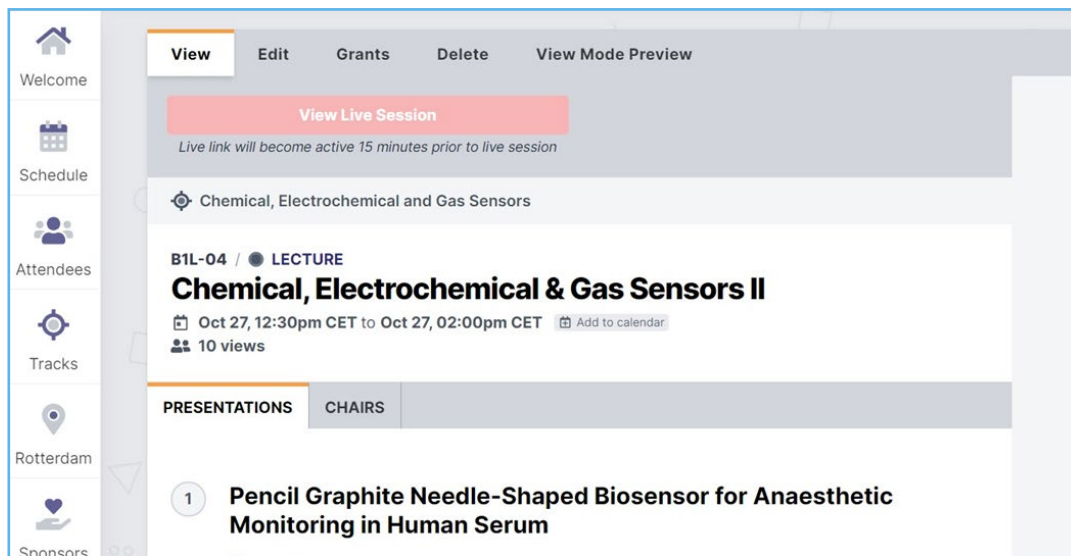
NAVIGATING THE PLATFORM

Use the 'Attendees' tab to search for other attendees, view their profile, and email them directly.

JOINING LIVE SESSIONS

At the start time of the session, click on the Zoom link ('View Live Session') to join and the Zoom app will be launched. Make sure your Zoom name is matching your name on your registration.

Session Chairs will be introducing each paper. You can direct all questions to the Chat box and these will be answered after the presentation concludes.

Once in the live Zoom session, you will see a menu at the bottom with Participants, Chat, and Your Sound & Video Settings.

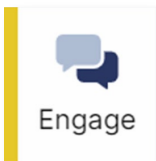You can use the Participants box to see others in the meeting.

CONFLUX ENGAGE

Engagement is a feature within CONFLUX that allow attendees, speaker, sponsor and exhibitors to connect in real-time. This tool allows you to conference call or video call with up to 75 participants at any time. To access the feature login into the virtual platform and click "Engagement" in the left column menu bar.
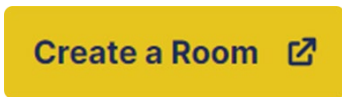
Hallway Engagements:

• Hallway engagements are spontaneous sessions that can be started by any attendee, speaker, sponsor, or exhibitor. Invite any participant that is active on the platform to join a conference call or video call to continue discussions for the technical sessions or to connect/network. These sessions will not be listed on the program or engagement schedule and will be by invitation only. Hallway engagements are available 24/7.

Create an Autonomous Networking Room

1. Click on the "Engage" Button on the left hand menu

2. Click the button labeled "Create a Room" to create an Autonomous Networking Room.

3. To invite other attendees:
   a. Go to Invite Attendees
   b. Search from the list of attendees and select them to send an invitation.

You can also suggest a specific time to meet within your invitation.

When you press Send Invitations, your invitees will receive an email inviting them to join your engagement.

THANK YOU FOR USING

CONFERENCE CATALYSTS
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Let us know if you have any questions.